



SYSTON TOWN COUNCIL

Community Centre
School Street
Syston
LE7 1HN

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VAT Reg. No. 115276093



14 March 2024

Dear Councillor

You are summoned to attend the meeting of the Resources Committee to be held at the Brookside Suite, Community Centre, LE7 1HN on **Tuesday 19 March 2024** at **7.30pm** for the following business. If you are unable to attend, please contact the Town Manager prior to the meeting.

C. Voyce

Catherine Voyce
Town Manager

A G E N D A

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|--|----------------|
| 1. To Receive and approve apologies for Absence | Item 1 |
| 2. To Accept Declarations of Interest | Item 2 |
| 3. Announcements and Communications | Item 3 |
| <u>For Approval</u> | |
| 4. Proposal of the approval of the Minutes of the Committee Meeting held on 20 February 2024 | Item 4 |
| 5. Virement of Budgets | Item 5 |
| 6. Donation Budget Allocation | Item 6 |
| 7. <u>Review of Policies:</u> | |
| (a) Attendance Policy | Item 7a |
| (b) Bereavement Policy | Item 7b |
| (c) Mental Health & Wellbeing Policy | Item 7c |
| 8. Accounts (Receipts and Payments) | Item 8 |
| 9. Monthly Financial Report | Item 9 |
| 10. Unbudgeted Expenditure Proposals from other Committees | Item 10 |
| <u>For Information</u> | |
| 11. Budgeted Expenditure Proposals from other Committees | N/A |
| 12. Date of Internal Audit | Item 12 |
| 13. Actions from Previous Meetings | Item 13 |
| 14. Date of next meeting: 16 April 2024 at 7.30pm | |